

F No. 31-41/2010-NDM-III(B)  
Government of India  
Ministry of Home Affairs  
NDM-III (B) Section

Lok Nayak Bhawan,  
Khan Market, New Delhi  
Dated the 11<sup>th</sup> February, 2011.

To,  
Dr. J. Radhakrishnan,  
ACD & Head DM Unit,  
UNDP DRR Programme  
55-Lodhi Estate, Max Mueller Marg,  
New Delhi-110003

**Subject : Approval of Annual Work Plan 2011 (January- December)  
under the Urban Risk Reduction Project.**

Sir,

I am directed to refer to your e-mail dated 9.2.2011 on the above subject and to state that the Joint Secretary (DM) and National Project Director- GoI UNDP DRR Programme has approved the proposed Annual Work Plan sent by you subject to the condition that the Annual work Plan 2011 will be reviewed in May/June 2011 and in case funds from donors are received, the same will also be reviewed keeping in view the availability of additional funds. The Annual Work Plan document duly signed by the undersigned on behalf of the Ministry of Home Affairs, Government of India is returned herewith in original.

Yours faithfully,

Enclosure : As above

  
(Sanjay Agarwal)  
Director (DM)  
Tel : 011-24642381  
E mail : [dirdm3@mha.gov.in](mailto:dirdm3@mha.gov.in)

United Nations Development Programme – INDIA  
 CPAP 2008-2012  
 Annual Work Plan 2011 (January - December)



Project Title	GOI-UNDP Urban Risk Reduction Project
Award ID:	00049829
Project ID:	00061141
Project Start and end date:	2009 to 2012
Corresponding CP Outcome(s): <i>(Those linked to the project and extracted from the CPAP)</i>	<b>Outcome 4.1</b> – Communities and institutions have established preparedness mechanisms and partnerships to effectively respond to and recover from the impact of disasters <b>Outcome 4.2</b> - Communities are aware of their vulnerabilities and adequately prepared to manage (and reduce) disaster related risks
Corresponding CP Output(s):	<b>Output 1:</b> Safer built environment promoted to reduce urban risks <b>Output 2:</b> Strengthened capacities at community level for participatory inclusive and integrated planning for post-disaster recovery programmes
National programme Director	<i>Joint secretary , Ministry of Home Affairs</i>
Project Director	<i>Joint Secretary, Ministry of Home Affairs/Any officer designated or appointed as Project Director</i>
Implementing Partner:	Ministry Of Home Affairs
Responsible Parties:	DDMAs, State Governments, Urban local bodies, District Administration, Ministry of Home Affairs. Ministry of Urban Development & Ministry of Housing and Poverty Alleviation, UNDP

Project outputs	Indicators	Baseline at the end of 2010
Urban Risk and vulnerability assessments established.	<ul style="list-style-type: none"> <li># of Cities in which Hazard Risk Assessment and Vulnerability Analysis conducted.</li> </ul>	0
Strengthened capacities of various stakeholders in urban disaster risk reduction.	<ul style="list-style-type: none"> <li>Framework for Urban Risk Reduction developed involving multi stakeholders.</li> <li>Training Manual developed on urban disaster risk management for various stakeholders.</li> <li># of Urban Planners trained on mainstreaming DRR into urban planning and development.</li> </ul>	0 1 10
Institutional capacity strengthened for Urban Disaster Risk Management.	<ul style="list-style-type: none"> <li># of training programmes conducted for the Mayors, Corporators and key municipal officers on mainstreaming DRR into city development planning.</li> <li># of City Emergency Operation Centers strengthened for disaster preparedness and response.</li> <li>#. of institutions engaged into partnership for knowledge building and research.</li> </ul>	15 10
Capacity building of communities in disaster risk reduction	<ul style="list-style-type: none"> <li># of Civil Society Organisations/Resident welfare organisations trained on CBDRM.</li> <li># of Community Awareness Programmes conducted on Structural safety and disaster preparedness in selected cities.</li> </ul>	10 10

**Total Project and AWP 2010 Budget:**

UNDP funds	Government funds	Donor funds*	Total
US \$ 3.7 million	-	US \$ 3.7 million (to be mobilised)	USD 7.4 million (for entire project duration)
US \$ 0.5 million		US \$ 0.75 million (to be mobilized)	USD 1.25 million (for 2011)

for Project  
for 2011

**Total Project and 2010 Expenditure**

Project budget	Actual Exp in 2008	Actual exp in 2009	Actual Expenditure in 2010	Budget 2011
US\$ 7.4 million	Nil	1.2 million- incurred under PIP for URR component (Project ID G1111)	US\$ 0.5 million	US\$ 1.25 million

Agreed by (Ministry of Home affairs):

Agreed by UNDP:

*Sanjay Agarwal*  
(Sanjay Agarwal)  
Director  
महानगर  
Ministry of Home Affairs  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

2/3/2011

**Caitlin Wiesen**  
UNDP Country Director

**Caitlin Wiesen**  
UNDP Country Director



## Urban Risk Reduction Project

### Annual Work Plan 2011 (January - December)

Project Targets for 2011	PLANNED ACTIVITIES	Indicative month of completion	RESPONSIBLE PARTY (where possible)	Budget (INR)	Budget (US \$)
<i>Remember to ensure that targets are 'SMART'</i>	<i>Remember to add M&amp;E activities and procurement activities, as applicable</i>				
Target 1 for 2011: Institutional Capacity strengthened for urban risk management; <b>Atleast 35 cities</b>	Providing Trained Human Resource Support to DDMA's/ULBs	Jan-Dec	UNDP/States	19575000	425543
	Trained Human resource support to SDMA(37% of the total cost for State Project Officers)	Jan - Dec	UNDP	6800000	147826
	Strengthening of City Level Control Rooms/Emergency Operation Centers	March	UNDP	2500000	54348
	Preparation of City Level Disaster Management Plans	August	States	2465000	53587
	Development of Guidelines, tools and modules for training on urban risk management and mainstreaming DRR into urban development plans and schemes	Jan-Dec	MHA/States/other agencies as identified	500000	10870
	Orientation Programmes for Mayors, Coprorators and other elected representatives on mainstreaming DRR into City Development Planning	Jan-Dec	States	1740000	37826
	Partnership developed for knowledge building and research with key institutions working on urban affairs for mainstreaming DRR.	Jan-Dec	MHA/ States	500000	10870

	Urban Risk and Vulnerability Assessment conducted.	Jan-Dec	SDMAs/ DDMA/ ULBs	2000000	43478
<b>Sub-Total A</b>				<b>36080000</b>	<b>784348</b>
Target 2 for 2011: Strengthening of Techno-Legal Regime for ensuring structural safety in natural hazard prone areas	National/state/city/district level Advocacy workshop on strengthening of Techno-Legal Regime for structural safety	April	MHA/STATE/UNDP	300000	6522
	Training and capacity building programmes for engineers,architects,masons and planners on safe construction practices	Jan-Dec	SDMAs/DDMA/ULBs	1000000	21739
	Review and State level consultation workshop to bring in necessary amendments in the building regulations/byelaws and land use zoning regulations	Jan-Dec	SDMAs/UNDP	500000	10870
<b>Sub-Total B</b>				<b>1800000</b>	<b>39130</b>
Target 3 for 2011: Capacity Building of various stakeholders on urban risk management	Training and capacity building programmes for municipal officers and planners on DRR ( emergency response, preparedness and mainstreaming DRR into urban development plans and programmes)	Jan-Dec	States/UNDP	500000	
	Training and Capacity Programmes for NGOs,volunteers on CBDRM	Jan-Dec	SDMAs/DDMA/ ULBs	600000	
	Community Level Awareness Programmes on safe construction practices, disaster preparedness and response	March-Dec	SDMAs/DDMA/ ULBs	1000000	
	Training on school Safety	Jan-Dec	SDMAs/DDMA/ ULBs	1000000	
	Training of doctors and other hospital staffs on hospital preparedness and mass casualty management	Jan-Dec	SDMAs/DDMA/ ULBs	500000	

Preparation of Community Level Disaster Preparedness and Response Plans	Jan-Dec	SDMAs/DDMAs/ULBs	1000000	
<b>Sub -Total C</b>			<b>4600000</b>	<b>100000</b>
Project Management Support Staff Cost			8400000	182609
Audit, Micro assessment costs (as applicable)			92000	2000
State level monitoring costs including travel (as applicable)			1110000	24130
Rent			2220000	48261
Common Services Costs			1184000	25739
Miscellaneous			160000	3478
Stationery			126500	2750
Mobile/Telephone Charges			148000	3217
Solution exchange/ KM/South South Co-op costs (as applicable)			555000	12065
<b>Sub-Total D :Project Management and Implementation Support Cost</b>			<b>13995500</b>	<b>304250</b>
<b>Total (A + B + C + D)</b>			<b>56475500</b>	<b>1227728</b>
<b>Communication Cost (1%)</b>			<b>564755</b>	<b>12277</b>
<b>Total</b>			<b>57040000</b>	<b>1240000</b>
ISS			460000	10000
<b>Grand Total</b>			<b>57500000</b>	<b>1250000</b>

- State Governments and Urban Local Bodies would be encouraged to dovetail their funds from, Central or State Finance Commission's allocations for the year 2010-2011, municipal budgetary resources like tax, fees, user charges, rent, assigned revenues and other contributions for implementing some of the activities as approved in the work plan.